

**SECOND TIMBERS HOMEOWNERS ASSOCIATION  
BOARD OF DIRECTORS MEETING  
MINUTES  
May 20, 2024  
5:30 PM  
CPMG OFFICES**

1. **CALL TO ORDER & ESTABLISH A QUORUM:** Rebecca Holmberg called the meeting to order at 5:30 pm.  
**Board Members present:** Rebecca Holmberg, Colin McDaniel.  
**Board Members absent:** Kathleen Oviatt  
*Minutes taken and transcribed Lakisha Newell*
2. **HOMEOWNERS FORUM:** There was 1 owner present. Topics discussed were: Architectural Request, status of swimming pool, parking and budget and financials for the association.
3. **BOARD MEETING MINUTES:**
  - **Motion:** to approve the February 06, 2024 minutes as written was made by Rebecca Holmberg seconded by Colin McDaniel and passed unanimously.
4. **PRESIDENT'S REPORT:**
5. **FINANCIAL REVIEW:**
  - **Motion:** to accept the January 2024, February 2024, March 2024 and April 2024 financials, prepared by CPMG subject to final audit was made by Rebecca Holmberg, seconded by Colin McDaniel and passed unanimously
  - **Discussion:** Landtech spraying for weeds, dandelions and ant hills.
  - Main Sewer and kitchen line project (Denver Drains)
  - Removing old mailboxes and repairing siding bids.
  - Moving handicap space over one spot allowing a loading zone for Mailman
  - Approved Gutter Cleaning bid.
6. **UNFINISHED BUSINESS:**
  - **Discussions:** CPMG will secure bids to remove old mailboxes and repairing siding. Secure bids for sidewalk repairs. Secure bids on how to clean the siding/stairwells without soft/hard water pressure.
7. **NEW BUSINESS / TOPICS FROM THE BOARD:**
8. **ITEMS APPROVED BETWEEN MEETINGS:** None
9. **MANAGER'S REPORT:**  
**Violations/Fines:** None
10. **CORRESPONDENCE/ Architectural Requests – None**
11. **ADJOURNMENT: 6:32 pm**
12. **NEXT MEETING DATES:** July 22, 2024 - begins at 5:30 pm.